

Date \_\_\_\_\_ How Did You Hear About Us \_\_\_\_\_

When would you like to move \_\_\_\_\_ Agent 1 \_\_\_\_\_ Agent 2 \_\_\_\_\_



**CLIENT INFORMATION**

1. Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Email Address \_\_\_\_\_

Current Address \_\_\_\_\_ Are you on a lease \_\_\_\_\_

Do you have any **Positive** Rental History? Yes No If Yes, When & Where \_\_\_\_\_

Current Employer \_\_\_\_\_ Length of Employment \_\_\_\_\_

Monthly Income (Before Taxes) \_\_\_\_\_ Any Additional Income \_\_\_\_\_

Previous Employer \_\_\_\_\_ Length of Employment \_\_\_\_\_

Do you have any **Rental JUDGMENTS or EVICTIONS?** Yes No If Yes, When & Where \_\_\_\_\_

Do you have any **MISDEMEANORS or FELONIES?** Yes No If Yes, When & What was the Charge \_\_\_\_\_

How is your credit? Good Fair Poor Do you have any open bankruptcies? Yes No

2. Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Email Address \_\_\_\_\_

Current Address \_\_\_\_\_ Are you on a lease \_\_\_\_\_

Do you have any **Positive** Rental History? Yes No If Yes, When & Where \_\_\_\_\_

Current Employer \_\_\_\_\_ Length of Employment \_\_\_\_\_

Monthly Income (Before Taxes) \_\_\_\_\_ Any Additional Income \_\_\_\_\_

Previous Employer \_\_\_\_\_ Length of Employment \_\_\_\_\_

Do you have any **Rental JUDGMENTS or EVICTIONS?** Yes No If Yes, When & Where \_\_\_\_\_

Do you have any **MISDEMEANORS or FELONIES?** Yes No If Yes, When & What was the Charge \_\_\_\_\_

How is your credit? Good Fair Poor Do you have any open bankruptcies? Yes No

**TELL US WHAT YOU ARE LOOKING FOR**

How many Bedrooms \_\_\_\_\_ How many Bathrooms \_\_\_\_\_ Pets? \_\_\_\_\_

How many people will be occupying the apartment? \_\_\_\_\_ How many are over 18 yrs old? \_\_\_\_\_

What is the **highest** rental amount you are willing to pay? \_\_\_\_\_ Desired Lease Term? \_\_\_\_\_

What is **most important** to have in your new apartment? \_\_\_\_\_

Have you seen any apartments that you like? Yes No If Yes, Where? \_\_\_\_\_

Have you left any application fees or deposits anywhere? Yes No If Yes, Where? \_\_\_\_\_

If I show you an apartment today that you like, are you prepared to put down your application fee and a deposit to hold it? Yes No

If no, then when? \_\_\_\_\_ Do you have your Photo I.D. with you today? Yes No

What is the maximum amount you can afford to pay towards move-in costs? \_\_\_\_\_

(IF NEEDED) Can you get a qualified Co-Signer? Yes No If so, Who? \_\_\_\_\_

Desired Area: N \_\_\_\_\_ S \_\_\_\_\_ E \_\_\_\_\_ W \_\_\_\_\_

Community Name	Apt. #	Rental Rate	Lease Start Date	Lease Term	Bonus	Verified With

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PROPERTY EMAIL ADDRESS TO SEND INVOICES: \_\_\_\_\_