



Paramount Property Management & Realty

### Rental Payment Options

All payments are due by the first of any given month regardless of weekends or holidays. Payments received after the first of any given month are considered late and a late fee of \$10.00 per day will be assessed effective the 2<sup>nd</sup>.

The following options are available for making payments:

- By Mail:**  
 Paramount Property Management  
 2432 W. Peoria, Suite 1227, Bldg. 12  
 Phoenix, AZ. 85029  
 Please do not send cash by mail. We will accept personal check or money order/cashier's check only.
- In Person:**  
 You may drop payments off in our office which is located at 2432 W. Peoria, Bldg. 12, Suite 1227, Phoenix, AZ. 85029. Our normal office business hours are Monday thru Friday, 10:00 a.m. to 5:00 p.m. You may also drop payments off after normal business hours through our mail slot located on the front door. Please be sure to enclose your payment in an envelope and properly address your envelope if dropping off after business hours.
- By website through Paylease:**  
 Please visit [www.paramountpmr.com](http://www.paramountpmr.com) to make payments by credit card or direct withdrawal from a checking account. Transaction fees may apply. Click on *Tenant Page* then scroll down to bottom of screen and click on *Pay Rent Online Now*.

I hereby acknowledge that I have received a copy of this form and are aware of the different payment options made available to me as a resident to help ensure that my rental payments are made by the first of each month regardless of weekends or holidays. I am also acknowledging that if I make any payments at Bank of America and I fail to properly identify my payment, that I will be charged a \$35.00 Unidentified Payment Processing Fee as explained above.

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(Signature)

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(Date)

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(Signature)

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(Date)